

**STONEGATE COMMUNITY ASSOCIATION  
11551 E. MOUNTAIN VIEW ROAD, SCOTTSDALE, ARIZONA  
BOARD OF DIRECTORS MEETING  
NOVEMBER 25, 2014**

**APPROVED MINUTES**

**PRESENT:** Edward Katz, President  
Don Levitt, Vice President  
Nancy Ford, Treasurer  
David Allen, Secretary  
Leroy Rhein, Director  
Cary Weissman, Director

**ABSENT:** Jean-Claude Moreau, Director

**STAFF:** Larry Paprocki, Director  
Stephanie Castiglia, AV

**CALL TO ORDER**

President Katz called the meeting of the Stonegate Community Association Board of Directors to order at 5:30 p.m., noting the presence of a quorum.

**MINUTES**

**October 16, 2014 Board Meeting**

Ms. Ford and Mr. Weissman made corrections to the minutes.

Dr. Levitt moved the Board approve the October 16, 2014, Board of Directors meeting minutes as amended. Seconded by Mr. Weissman. *The motion passed unanimously.*

**BOARD ACTIONS**

**Nomination & Election 2014-2015 Calendar**

President Katz stated the Executive Director is requesting approval of the Nomination & Election 2014-2015 Calendar.

Ms. Ford advised that the calendar appears to be incomplete and only goes to January 7<sup>th</sup>, 2015. Discussion ensued and it was recommended to approve to January 7<sup>th</sup> and have the remainder calendar emailed to the Board.

Ms. Ford moved to approve the Nomination & Election 2014-2015 Calendar to January 7th. Seconded by Dr. Levitt. *The motion passed unanimously.*

### **2015 PMIS Roadway Engagement Letter, Project Management & Update of 10-Year Plan**

Mr. Paprocki requested Board approval of the 2015 PMIS Roadway Engagement Letter. He stated this is a proposal to perform the project management for the 2015 pavement maintenance projects. Stonegate's roads will be inspected to update the 10-year roadway plan.

Mr. Weissman moved the Board approve the 2015 PMIS Roadway Engagement Letter and Project Management. Seconded by Mr. Allen. *The motion passed unanimously.*

### **Assessment Late Fee Increase from \$10.00 to \$15.00**

President Katz stated the Finance committee and Executive Director are requesting approval of an Assessment Late Fee Increase from \$10.00 to \$15.00.

Mr. Paprocki responded to questions and comments from the Board Members regarding this request.

Mr. Weissman moved the Board approve the Assessment Late Fee Increase from \$10.00 to \$15.00. Seconded by Dr. Rhein. *The motion passed unanimously.*

### **COMMITTEE REPORTS**

President Katz noted the Committee reports were included in the Board packet for Board members review and comment.

### **TREASURER'S REPORT**

#### **October Financials**

Ms. Ford reviewed the Association financial statements, as prepared by Association staff, for the period ending October 31, 2014. She advised having reviewed the bank statements and they are in order. She responded to questions and comments from the Board members regarding the financials.

Mr. Paprocki provided an update on the delinquent accounts. He responded to questions and comments from the Board members regarding the delinquent accounts.

Dr. Rhein moved the Board accept the Treasurer's Report. Seconded by Mr. Weissman. *The motion passed unanimously.*

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Paprocki provided an update on the CO2 final approval. He reported on Friday, November 21, the Fire Marshall inspector for the City of Scottsdale issued final approval on the installation of the CO2. The CO2 monitor passed. The fire panel located in the Community Center received the signal from the equipment room. The tank is filled and is operating.

Mr. Paprocki reported that the Solid Waste Service Manager for the City of Scottsdale has elected to return Stonegate's brush collection to the City's regular schedule beginning January 2015.

Mr. Paprocki provided an update on the 2015 Roadway Project Manager Contract. He reported Tom McDonald, PMIS has submitted a proposal dated November 18, 2014 for Stonegate's 2015 Roadway Projects. The amount of the contract is \$7,500. The first payment will be made in January 2015. Roadway inspection, scope of work and request for bid will begin in January. Bid proposals will be reviewed in March and April. Project work will begin after Memorial Day.

Mr. Paprocki provided an update on the landscape medians. He reported the first of three medians have been completed. The remaining two medians will be completed before Christmas. He further reported that he has met with two homeowners regarding design. Concerns were expressed regarding Tradewinds entrance and the median abutting the East Gates. Any design for Tradewinds entrance, he would duplicate for Stonecreek and Saddleback. He added at this time, no design drawing for the East Gate exists due to completing other projects, which required his attention.

Dr. Rhein stated that instead of having landscaping fall under the purview of the Physical Property Committee, he thought it should be a hybrid committee of the Physical Property Committee and Architectural Committee and would suggest having each committee appoint two people to serve on a Landscape Committee.

Mr. Paprocki reported the Adult Holiday Party is Thursday, December 11<sup>th</sup> from 5:30 – 8:00 p.m. The Children's Party is Saturday, December 13<sup>th</sup> from 11:00 a.m. – 1:00 p.m.

Mr. Paprocki reported he completed the early registration for the CAI 2015 Legal Seminar that will be held in San Francisco.

## **ADJOURNMENT**

Dr. Levitt moved the Board adjourn at 6:25 p.m. Seconded by Mr. Weissman. *The motion passed unanimously.*